

GUEST SERVICE STAFF

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Company: INCORPORATED SERVICES DEVELOPMENT (ISD)

Location: Qatar

Category: office-and-administrative-support

Job Description

communicate with guests looking to make or cancel hotel reservations

They greet guests on arrival, assign them rooms and suites, issue keys, and collect payment information

coordinate housekeeping, porters, transport providers and kitchen staff to meet guest requirements.

Qualifications:

A minimum of **2 year(s)** of working experience is required. Candidates must be a **Bachelor's / College Degree** holder in **Food and Beverage Preparation/Service Management; Hospitality/Tourism Management** or similar fields.

Preferably with background experience in 5 star hotels : WAITER/RESS ; FRONT OFFICE ASSISTANT; HOUSEKEEPING; SECRETARY

Additional Information:

acceptable experience as Waiter; Waitress; Front Office Assistant; Secretary; Housekeeping

Principal / Employer

CENTRAL INN AL SADD HOTEL SUITES.

Principal / Employer Address

BUILDING 44, ZONE 38, 930 AL ZUBAIR BIN BAKKAR ST P.O BOX 19442,
DOHA, QATAR

POEA Registration / Accreditation No.

1040933281624

Placement Fee

Please be reminded that as per POEA regulations, the placement fee is up to a maximum of one (1) month's salary.

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